



e-News

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Newsletter No 190

Xero has a new feature: employee self-onboarding. Is it any good?



Can new employees enter their own details in Xero? The short answer appears to be yes — at least for some of the core payroll information Australian employers need at the start. And for businesses trying to cut down admin without creating payroll headaches later, that matters.

Xero's native employee self-onboarding feature appears to let a new employee enter key details directly into Xero Payroll, rather than having the employer collect forms, emails and screenshots, then re-key everything manually. Think personal details, tax-related information, bank details and super details — the kind of information that needs to be right from the beginning if payroll is going to run smoothly.

That is where this becomes more than a convenience feature. With STP Phase 2 already increasing the importance of accurate up-front payroll data, and Payday Super getting closer, good onboarding is becoming even more important. Less re-keying usually means fewer mistakes. Fewer mistakes means less fixing later and potential ATO penalties. For bookkeepers and payroll advisers, it can also mean less back-and-forth and a cleaner setup from day one.

But here is the part worth watching: self-onboarding is not the same thing as a full onboarding system. XeroMe, for example, is better known as an employee self-service tool for leave, timesheets, payslips and updating personal details. Third-party onboarding apps can still go much further, covering document collection, Fair Work statements, forms, reminders and more complete workflow automation.

So, if you are hiring occasionally and simply want a more efficient way to get payroll details into Xero, the native feature may be enough. If you want a broader, more guided onboarding process, you may still need an add-on.

As always, features, plans and availability can change, so it is worth checking the latest Xero guidance before relying on any one workflow.

Read the [full article](#) to learn more.

In Other Bookkeeping_BAS News...

Can I Claim the GST on That page updated: Some new information has been updated in relation to burns products, sunscreen products and waterproof bedding.

Next BAS due date: The next quarterly BAS for **Jan to March 2026**, is due by **28th April 2026 if lodging by paper**. If lodging via online services or your tax agent, then the due date is **26th May 2026**.

Next IAS due date: The April 2026 Business Activity Statement is due by **21st May 2026**.

Next Super due date: The Q3 2025-26 SG is due **by 28th April 2026**.

Fuel Tax Rates July 2025 to 30 June 2026: You need to use the FTR that applies on the date you purchased the fuel. Read more [here](#).

ATO Super Clearing House to close: The SBSCH is closing on 1 July 2026. Read [more here](#) from the ATO. Download super records before 30 June 2026.

PayDay Super is now Law: [Payday Super will begin 1st July 2026](#).

PayDay Super Resources: Find some resources from the ATO to help you get ready for Payday Super [here](#).

Late Super Payment Offset no longer available: Late payment offset (LPO) can't be used after [quarter ending 31 March 2026](#).

ATO Fuel Crisis Response: Find out how the [ATO is trying to assist tax-payers](#) during the fuel crisis in Australia.

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Bookkeeping vs BAS Services and why the difference matters.



Payday Super Legislation is Now Law: What Employers Need to Know

Payday Super starts on 1 July 2026. If you're an employer, this blog will help you understand how Payday Super will affect your payroll processes and cash flow.

Payday Super Resources Dashboard

Payday Super Resources Dashboard

This dashboard has been created to provide employers with resources and insights to help them understand Payday Super and prepare for its impact. Use the dashboard to navigate Payday Super rules and prepare your business for the transition.

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