



e-News

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Newsletter No 199

Xero's new Smart Document Capture



If paperwork always seems to pile up faster than you can deal with it, Xero's new **[Smart Document Capture](#)** may be a welcome change.

Xero has started rolling this feature out in **beta for Australia and New Zealand**, with the aim of making document processing faster and less manual. In plain English, it means you can upload or forward receipts, bills and other documents into Xero, and the system will pull out the key details for you instead of you typing everything in by hand.

That, on its own, is a big time-saver. But what I think makes this especially useful is that it all happens **inside Xero**. Documents can come in through the Xero Accounting app, by email, or by direct upload into the Files inbox. From there, Xero's AI-powered

tool reads the document, extracts the data, and gets it ready for review in around **30 seconds**.

Even better, it can help match that document to an existing transaction, which should reduce duplicate entries and make reconciliation a bit less painful. Xero has also said the feature can handle more complex paperwork, including **itemised receipts and rental statements**, by extracting line-by-line detail.

Of course, it is still in beta here in Australia and New Zealand, which means it may not be perfect yet. Xero has made it clear that local tax handling, supplier formats and extraction accuracy are all part of what they are refining. They have also flagged that more features are on the way, including **tax extraction for GST fields**, better automation rules, and improved search and organisation within Files.

For small business owners and bookkeepers, this could mean less time spent on data entry and more time spent reviewing the numbers properly. Anything that helps keep records accurate while reducing admin has to be a good thing.

Note, you may well be asking "does this feature replace Hubdoc or Dext etc?". The answer I would give is that you should use the processes that best work for you and your business. Perhaps try this new feature and compare it to Hubdoc or Dext and then decide which process suits you best.

If you'd like more practical updates like this, subscribe to the e-BAS Accounts newsletter.

This newsletter provides general information only. This is not personal tax, financial or software implementation advice. Always consider whether a new feature suits your own business processes before relying on it.

In Other Bookkeeping_BAS News...

Can I Claim the GST on That page updated: Some new information has been updated in relation to burns products, sunscreen products and waterproof bedding.

Next BAS due date: The next quarterly BAS for **July to Sept 2026**, is due by **28th Oct 2026 if lodging by paper**. If lodging via online services or your tax agent, then the due date is **25th Nov 2026**.

Next IAS due date: The Oct 2026 Business Activity Statement is due by **21st Nov 2026**.

Fuel Tax Rates July 2026 to 30 June 2027: Check the fuel tax credit rates for business from 1 July 2026 to 30 June 2027 [here](#).

PayDay Super Resources: Find some resources from the ATO to help you get ready for Payday Super [here](#).

FY27 Car Thresholds: Here are the [car thresholds for FY27](#).

\$20K IAWO: The [\\$20K instant asset write-off has been made permanent from 1 July 2026](#).

Delivery workers catch a break: New minimum standards for on-demand delivery workers from 17 August 2026. See [Fair Work post here](#).

Card Surcharge Ban: From 1 October 2026, businesses [will not be able to apply a surcharge](#) when customers pay by eftpos, Mastercard, Visa or American Express.

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Do You Need to Register for GST?

GST registration is mandatory in certain situations. Find out if you should register or not in this blog.

What is a BAS Service?

What is a BAS Service?

Bookkeeping vs BAS Services and why the difference matters.



Payday Super Legislation is Now Law: What Employers Need to Know

Payday Super starts on 1 July 2026. If you're an employer, this blog will help you understand how Payday Super will affect your payroll processes and cash flow.

Payday Super Resources Dashboard

Payday Super Resources Dashboard

This dashboard has been created to provide employers with resources and insights to help them understand Payday Super and prepare for its impact. Use the dashboard to navigate Payday Super rules and prepare your business for the transition.

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