



e-News

Monday, 30th October 2023

Newsletter No 118

Saasu New Feature - Invoice Upload and Auto Coding



Saasu has introduced a brand-new feature: **Invoice Upload and Auto-Coding!**

What's New? Now, you can effortlessly upload your invoices and receipts directly into Saasu cloud accounting software. Saasu will automatically code your invoices, making your data entry more efficient and accurate.

How to Get Started: Getting started with the new Invoice Upload and Auto-Coding feature is a breeze. Simply log in to your account, navigate to the **Add > OCR Section**, and upload your invoices there. Follow the prompts, and watch as your invoices are automatically coded, saving you valuable time. You have the power to review and make additional adjustments if required.

See [this tutorial from Saasu](#) to help you try this feature out for the first time.

Note, Saasu says they are still perfecting this new feature and ask that you contact them and report any issues you may encounter - this will help them make this feature even better!

In Other Bookkeeping_BAS News...

Your Online Services - you will Control who has Access from 13 Nov: If you engage a new agent, change to a new agent, or need to make changes to what your agent is authorised to do for you, you will need to go through the Agent nomination process. [Read more here for further details.](#)

Super Due Date: You must ensure that super guarantee contributions for Q1 2023-24 have reached super funds by **28th October**. This means that you need to make the payment at least a week or more before this date. If you fail to do this, you need to pay the super guarantee charge. [See more details here via the ATO.](#)

Next BAS due date: The next quarterly BAS for the period **July to September 2023**, is due by **30th October** if you have elected to lodge by paper and are not an active STP reporter, **13th November** if you lodge electronically, or **27th November** if your BAS or Tax Agent lodges on your behalf.

Check Your ABN Details: The ATO regularly reviews ABN entitlement and will cancel an ABN if there are no signs of business activity. The ATO recommends that you check the details of your ABN at least annually to ensure they are correct for your circumstances. Find out how to [check the details of your ABN here.](#)

Issue impacting pay as you go instalment variations

The ATO has advised there may be an issue impacting pay as you go (PAYG) installment variations.

If you have lodged a variation on your activity statement **since 25 August 2023**, please check your activity statement prior to your next lodgment. You may need to complete a new variation on the impacted activity statement.

PayDay Super is Coming: From 1 July 2023, employers will be required to pay their employees' super at the same time as their salary and wages. This will be known as "Payday Super". The ATO is working with industry bodies to co-design the new measure. If you would like to give feedback about Payday Super, [you can do so here](#) up until the 3rd of November 2023.

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Latest Articles



Managing MyGovID when Devices are Upgraded or Added

Learn how to set up MyGovID on a new device or if you want to set it up on multiple devices.



Upcoming Changes to Workplace Laws

Fair Work frequently updates payroll rules, and the current situation is no exception. Numerous aspects of payroll have recently changed or will soon change. For more information, please read our blog.



What NOT to include in Payslips for Paid Family & Domestic Violence Leave

Something important to call out in relation to paying this leave is the information that is **prohibited** from being included on the employee's payslip.



Xero Tips & Tricks

Here is my list of useful tips and tricks that I use when wrangling Xero. I'll try to keep adding new tips etc as I discover them. I hope you find them useful.

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