

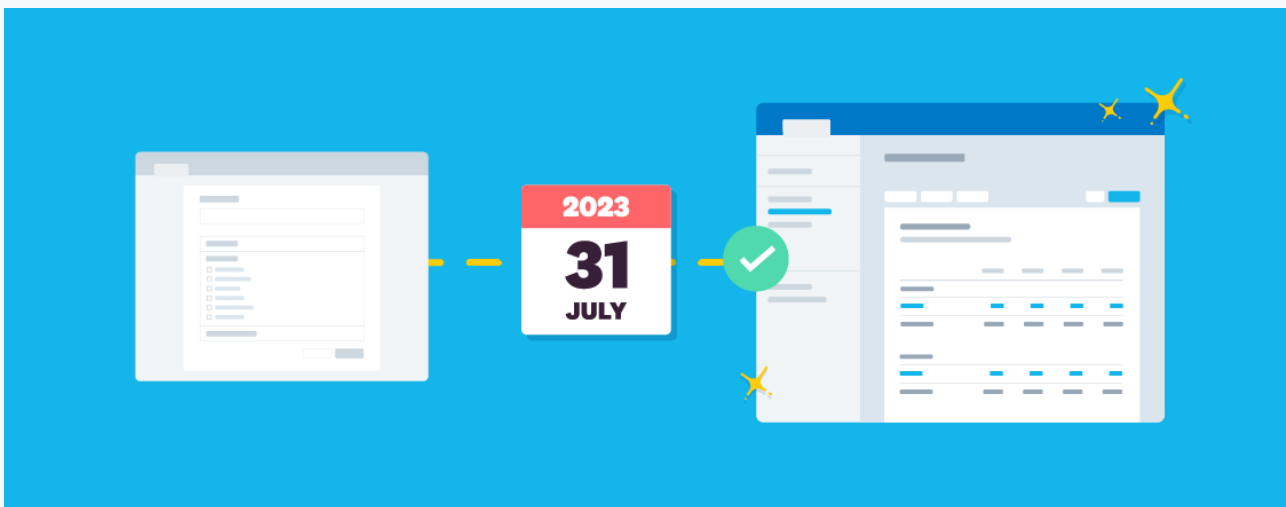


e-News

Monday, 1st May, 2023

Newsletter No 94

Say goodbye to your old version reports in Xero!



Xero has said for some months now, that they are retiring their old version reports and are moving to a new reporting style. This will happen on 31 July 2023.

They say that "the new versions will offer you more flexibility and customisation, along with quick access to insights and a deeper analysis of business performance."

While the hard move date above is set in stone, it seems that Xero has also decided to take a staggered move approach which will begin earlier.

They are going to start switching your favoured (starred) old version reports to the new version in the coming weeks on your behalf. This means that you will need to learn how to navigate the new reporting features now. Should you need to return to the older versions, you can do this by clicking on the overflow menu in

the Report Centre. However, be aware that this option is only available until 31 July 2023.

In order to learn these new features, Xero has supplied the following links. They also advise that when you open a report in the new version, there is a tips and tricks panel on the right-hand side which you can review to assist you.

- [Making the Switch to New Reports \(video\)](#)
- [Reporting Playlist on YouTube](#)

Xero is aware that many users have created customised reports suited to their businesses' needs. They know that users will want to continue to use these reports. While you cannot use the old version report for this purpose, you can move your old report layout to the new version. This [link will show you how to do that](#) should you require it.

Latest Articles

**DO NOT
INCLUDE**

What NOT to include in Payslips for Paid Family & Domestic Violence Leave

Something important to call out in relation to paying this leave is the information that is prohibited from being included on the employee's payslip.



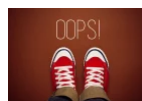
eInvoicing: What is it and How to Get Started

This is a list of common business purchases and whether or not each one includes GST or not. Bookmark it now to make your bookkeeping and BAS prep easier!



New Paid Family & Domestic Violence Leave

Employees (full-time, part-time, and casual), will soon be able to access 10 days of paid family and domestic violence leave in a 12-month period. This will replace the current 5 days of unpaid leave available to affected employees.



ATO STP Filing Error Codes – what do they mean and how do you fix them?

If you haven't set up payroll for STP 2 purposes correctly, you will experience ATO filing errors. See here how to fix these, including a full list of error codes.

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